



WERRIBEE HC

EST 1975

WERRIBEE HOCKEY CLUB ANNUAL GENERAL MEETING

Wednesday 25th November 2020
President's Park Pavilion at 7:00 pm

BOARD MEMBERS PRESENT:

Chair of Board	Lyn Tout
Director of Finance (Treasurer)	Kelly Breen
Director of Communications (Secretary)	Heinz Freisler
Director of Operations	Jayden Street
Director of Youth Recruitment & Retention	Holly Stewart

Refer to attachment 1 of WHC members who attended on the evening.

MINUTES OF PREVIOUS MEETING

Minutes of the 2019 AGM were presented to the members.

Minutes were moved by Caroline Dixon. Seconded by Jacob Friedl. The minutes of the 2019 AGM meeting were accepted.

REPORTS

Chair of the Board Report – Lyn Tout

A season like no other!

While this is the shortest President's Annual Report I have written, it is one that covers so many challenges and successes by the wonderful Tiger Army. I am so fortunate to be involved with such a wonderful Club, made up of such a strong, caring group of people. The following outlines the journey since last year's AGM.

Following the 2019 Annual General Meeting we were looking ahead to a very bright future, being in a good financial situation, having filled all major positions and all our sections were looking forward to a great 2020.

In February Adam Davies resigned from the Director of Finance and for a short time I undertook this role – fortunately Kelly Breen put her hand up to take on the role. The Club, and me personally, are so very grateful for this offer and the outstanding work that Kelly has done since assuming the role. Under Kelly's leadership we have been able to manage a challenging financial time, and have

ensured that the Club is financially viable as we plan for the future. Kelly is investigating a new system to coordinate all our management into one program – this looks very promising.

February and March 2020:

- Our Roadshows were held in schools – a huge thank you to the people who did the coaching and to Holly Stewart for her organisation. We looked forward to many youngsters joining our Club from this program.
- Our coaches had big plans for 2020 and training began.
- Sponsorship was off and running and we had gained some very promising sponsorship, both Club and apparel sponsors.
- Planning was underway for social functions to kick the season off.
- New Club apparel was organised by Jayden, Holly and Daniel Manzies.

And then COVID 19 arrived!

- Training and all activities at the Club ceased.
- Our lives changed with lockdown restrictions put into place. This meant that many businesses closed, many people worked from home, schooling was done at home and socializing only occurred virtually.
- We attempted to remain in touch with members and hopefully the social media posts and emails helped this connection.

Vale to Alan Purcell:

Unfortunately during this time we learnt of the death of a Life Member – Alan Purcell. Alan is the Club's first Life Member to have passed away. It was challenging for the Club to support the family and acknowledge Alan's contributions due to the COVID restrictions at this time. It was great that so many members put some WHC items and hockey sticks at the front of their house on the day of Alan's funeral. We also had the Club's banner at the gate of the cemetery. We will work with the family for a formal farewell to Alan as we are able to gather in numbers.

Several club members also lost members of their family during this time – we extend our condolences to all these families.

We also welcome all the new members to our hockey families - looking forward to meeting these in the coming months.

Our first return to hockey came in late May – we conducted modified training and it was great to see so many members make the most of this opportunity. I wish to thank the Board for their hard work in ensuring that the Club was able to do this and to the coaches who made the on field activities fun. Lots had to happen behind the scenes and on the nights of training. Thank you to the members (especially Holly and Jayden) who helped with things like set ups, temperature checks, etc and to all who participated and ensured that the guidelines were met and that we remained safe.

Sadly, this all came to an end mid July with the second wave of COVID and another lockdown.

During lockdowns we managed a couple of Club activities – thank you to:

- Lesley McLaughlan who organised the virtual pink walk – raising \$1,320 for Breast Cancer Nurses;
- Cam and Jess for organising the Virtual Trivia Night raising \$480 and more importantly providing a Club social opportunity.
- A member of the Club who donated all masks ordered – raising \$750 for the club

Thanks also to Caroline Dixon who took on the Club's Grants and Sponsorship Role. In this role she gained us a \$5,500 grant to support the strategic development of the Club. We are currently working on this – we will report further in 2021 as we spend the money in setting up the structural aspects of the Club. We also received a Community Club Survival grant from the government of \$1,500. This has helped with some of our ongoing costs, including the loss of stock from the canteen.

The membership of the Werribee Hockey Club has always been a very resilient and supportive group and this was very evident this past year – we have been able to rise above each challenge and we are now back on the pitch preparing for 2021.

I wish to thank each and every member who has helped in any way. Thank you to those of you who were able to help financially this was greatly appreciated. Thank you to those of you who kept in contact with others providing support and friendship as needed.

Into the Future

As we get back to “normal” training and begin looking forward to a summer comp and the 2021 winter season, it will be great to see members back at the Club.

We also look forward to the Presidents’ Park Master Plan moving into planning and hopefully construction stage – with a second pitch to be built.

We have an ever improving relationship with the Wyndham Council and this will ensure better maintenance of our pitch, including a crushed rock “buffer” zone around the ground to minimise the spread of grass mowing’s onto the pitch and two deep cleans by a professional turf cleaner per year.

The Board will be re-elected unopposed – this will provide us with great stability and enable us to continue to work on continual improvement and strategic development. This cannot be achieved by the Board alone – we will need each and every member to join us in the “Restoration of the Roar!”

A huge thank you to the Board for all your hard work during these challenging times – your support and ongoing work has been fantastic and greatly appreciated by me and I’m sure the members. You have ensured that everything continued behind the scenes – paying bills, monitoring Club assets and facilities, meeting appropriate government regulations and guidelines and planning for the different returns to hockey and most importantly the Club’s future.

I look forward to 2021 and hearing the ROAR stronger and louder than ever!

Financial Report – Kelly Breen

The cancellation of the 2020 winter season due to the Coronavirus Pandemic has had a significant effect on the profitability of the club and has resulted in a loss for the year of \$12,647. This loss could have been higher if it wasn’t for the generosity of members who kindly donated their fees to assist in covering our ongoing costs. These donations along with the strong financial position of the club at the beginning of the year will ensure we are well placed financially into the future.

Our two major costs for the season were the utilities charge, with the electricity costing us over \$10,000 alone and the pre COVID uniform purchases. The Board also made a decision not to chase up on unpaid sponsorship fees as we recognised our friends in the community were also doing it tough. All paid up sponsors were also offered refunds and we are very thankful for those who declined our offer.

The cash held as at 30 September was \$ 86,728 which is almost identical to the prior financial year. Within these funds, the Board has set aside as a prepayment all paid playing fees that were not refunded or donated to the club and these will be credit to the payer for the 2021 season.

Due to the hard work of Caroline Dixon, the club also received a Strategic Planning Grant which has been earmarked to assist in the setup of a new club administration system and payment platform. This will increase the recoverability of player payments and assist in keeping the club profitable into the future.

I would just like to finish off by saying a big 'Thank you' to the Board and club members for their support while I have been learning the ropes and I look forward to being able to assist the club in any area I can well into the future.

AGM Treasurer's Report (Please refer to the financial report attached.)

Reports were Moved by Lee Whitmore and Seconded by Debbie Freisler.

GENERAL BUSINESS

There was no general business.

ELECTION OF OFFICE BEARERS

All existing committee positions were declared vacant. Heinz Freisler as Life Member of the club then chaired the meeting to carry on the process of the election of the new Board members.

Listed below are the nominations:

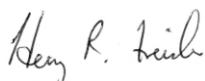
Chair of the Board	Lyn Tout
Director of Communications - Secretary	Heinz Freisler
Director of Finance - Treasurer	Kelly Breen
Director of Operations	Jayden Street
Director of Youth Recruitment & Retention	Holly Stewart

Election of the Board members was finalised and approved.

Lyn Tout, on behalf of the club, congratulated and thanked the 2020 committee for the leadership that they have shown during a very challenging year. We have clear and strong goals set for the continued development of the Club. It is because of the work and leadership of those few that the club is in such a strong position to go forward.

MEETING CLOSURE

Lyn Tout closed the meeting at 7:20 pm. and thanked everyone for attending the meeting.



Heinz Freisler
Secretary
Werribee Hockey Club

26 November 2020



Lyn Tout
Chair of Board
Werribee Hockey Club

26 November 2020

Attachment

- 1 Members present at Meeting.
- 2 Treasurers Report.

ANNUAL GENERAL MEETING
WERRIBEE HOCKEY CLUB Inc

ATTENDANCE SHEET

Lyn Tout
Heinz Freisler
Debbie Freisler
Kelly Breen
Richard Breen
Jayden Street
Holly Stewart
Caroline Dixon
Jacob Friedl
Jack Scanlon
Lee Whitmore



WERRIBEE HC
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Annual Financial Report 2020

Werribee Hockey Club
ABN 64 925 759 966
For the year ended 30 September 2020

Prepared by Kelly Breen

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Director's Report

Werribee Hockey Club For the year ended 30 September 2020

Directors responsibility statement for the Financial Reports

The Directors are responsible for the preparation and fair presentation of the annual financial report of WERRIBEE HOCKEY CLUB INC., comprising the statement of financial position as at 30 September, 2019 the statement of comprehensive income, statement of changes in equity and state of cash flows for the year ended 30 September, 2019 which include a summary of significant accounting policies and other explanatory notes, and the directors' report.

These financial reports are the responsibility of the incorporation's Directors and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirement of the Corporation Act 2001 and is appropriate to meet the needs of the members.

The directors' responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of these financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances. The directors' responsibility also includes maintaining adequate accounting records and an effective system of risk.

Directors

The Directors in office at the date of this report are:

Director	Position	Appointed
Lyn Tout	Chair of the Board	Appointed November 2019
Heinz Freisler	Director of Communications	Appointed November 2019
Kelly Breen	Director of Finance	Appointed March 2020
Jayden Street	Director of Operations	Appointed November 2019
Holly Stewart	Director of Youth, Recruitment & Retention	Appointed November 2019

Principal Activities

The WERRIBEE HOCKEY CLUB Inc. commenced trading on 1 October 1975 a non-profit organisation promoting, preserving, fostering and encouraging the growth and enjoyment of the sport of hockey for players, officials, members and spectators to the Wyndham community.

Operating Result

For the year ending 30 September 2020, WERRIBEE HOCKEY CLUB Inc. recorded an operating loss of \$12,647.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The Directors of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Committee on:

Lyn Tout

Lyn Tout (Chair of the Board)

Date 24/11/2020

Kelly Breen

Kelly Breen (Director of Finance)

Date 24/11/2020

Statement of Comprehensive Income

Werribee Hockey Club
For the year ended 30 September 2020

	2020	2019
Income		
Canteen/Uniform	13,526	73,261
Functions	4,636	6,751
Fundraising	1,089	2,958
Playing Fees	3,609	52,016
Reimbursements	8,000	6,051
Sponsorships	10,825	15,815
Grant Operating	1,500	5,246
Other Income	1,006	24,798
Total Income	44,190	186,896
Total Income	44,190	186,896
Expenditure		
Playing Costs	11,630	58,443
Canteen/Uniform	18,250	47,004
Functions	11,430	13,557
Utilities	10,663	13,300
Operations	3,540	7,231
Other Expenses	1,323	1,610
Total Expenditure	56,837	141,145
Operating Surplus/(Deficit)	(12,647)	45,752

Assets and Liabilities Statement

Werribee Hockey Club
As at 30 September 2020

	NOTES	30 SEP 2020	30 SEP 2019
Assets			
Current Assets			
Cash and Cash Equivalents	2	26,115	36,238
Trade and Other Receivables	3	1,890	2,890
Financial Assets	4	60,613	50,000
Inventories	5	2,575	1,442
GST Receivable		-	1,510
Total Current Assets		91,193	92,081
Total Assets		91,193	92,081
Liabilities			
Current Liabilities			
GST Payable	65	-	-
Total Current Liabilities		65	-
Other Current Liabilities	6	11,694	-
Total Liabilities		11,759	-
Net Assets		79,434	92,081
Member's Funds			
Capital Reserve			
Current Year Earnings		(12,647)	45,752
Retained Earnings		92,081	46,329
Total Capital Reserve		79,434	92,081
Total Member's Funds		79,434	92,081

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Werribee Hockey Club For the year ended 30 September 2020

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Victoria. The Directors have determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Impairment of Assets

At the end of each reporting period, the Directors review the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2020	2019
2. Cash & cash equivalents		
Werribee Hockey Club Inc	20,798	29,035
Werribee Hockey Club Inc (Old)	1	1
WHC Canteen	5,316	7,203
Total Cash & cash equivalents	26,115	36,238
	2020	2019
3. Trade and Other Receivables		
Trade Receivables		
Accounts Receivable	1,890	2,890
Total Trade Receivables	1,890	2,890
Total Trade and Other Receivables	1,890	2,890
	2020	2019
4. Financial Assets		
Term Deposit	60,613	50,000
Total Financial Assets	60,613	50,000

	2020	2019
5. Inventory		
Canteen Stock	2,575	1,442
Total Inventory	2,575	1,442
	2020	2019
6. Other Current Liabilities		
Prepaid playing fees	6,194	-
Strategic Plan Development Grant	5,500	-
Total Other Current Liabilities	11,694	-